



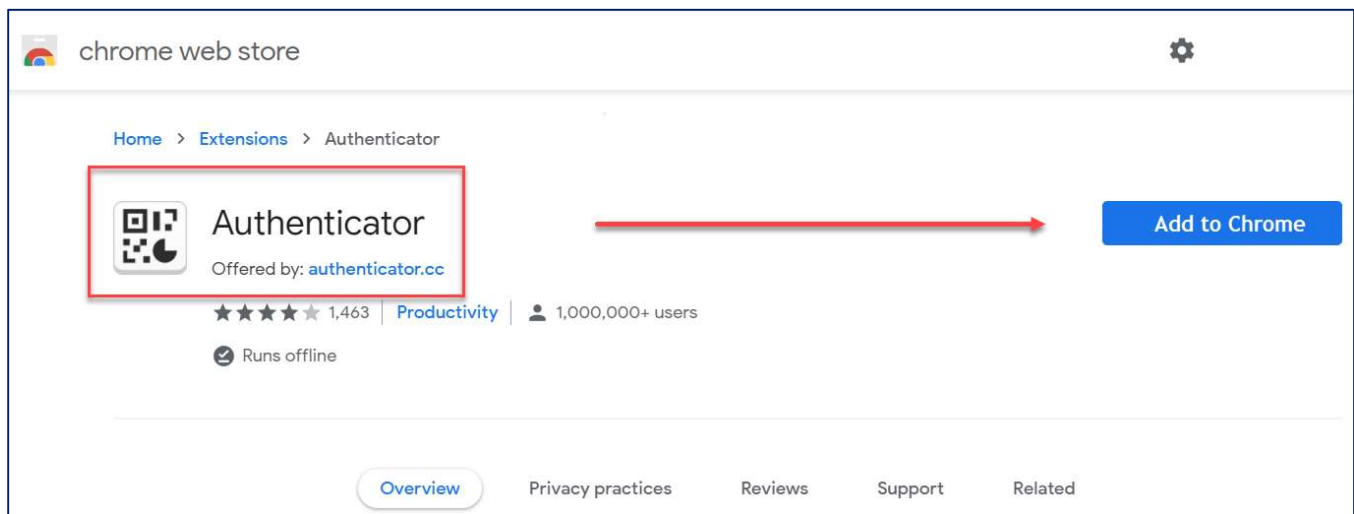
Installing Authenticator into the Google Chrome Browser

Purpose

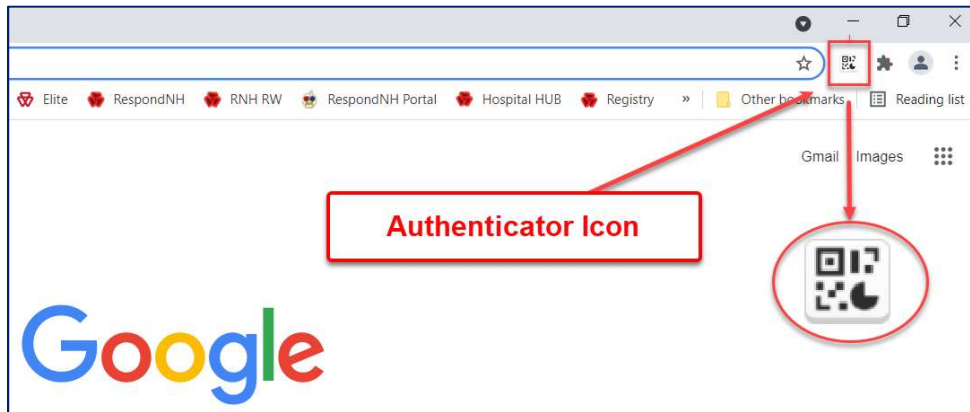
This guide will outline the process to install an Authenticator extension into the Google Chrome Browser in order to use two-step authentication to log into the Old TEMSIS - Vault system by generating a verification code using the Browser extension.

Procedure

1. Open your Google Chrome web browser on your computer. If you have an account, you may wish to log in to have these settings follow your profile.
2. Copy the link below and paste it into the Chrome address bar to find the “Authenticator” extension (clicking just takes you to the general app store)
<https://chrome.google.com/webstore/detail/authenticator/bhghoamapcdpbohphigoooaddinpkbai?hl=en>



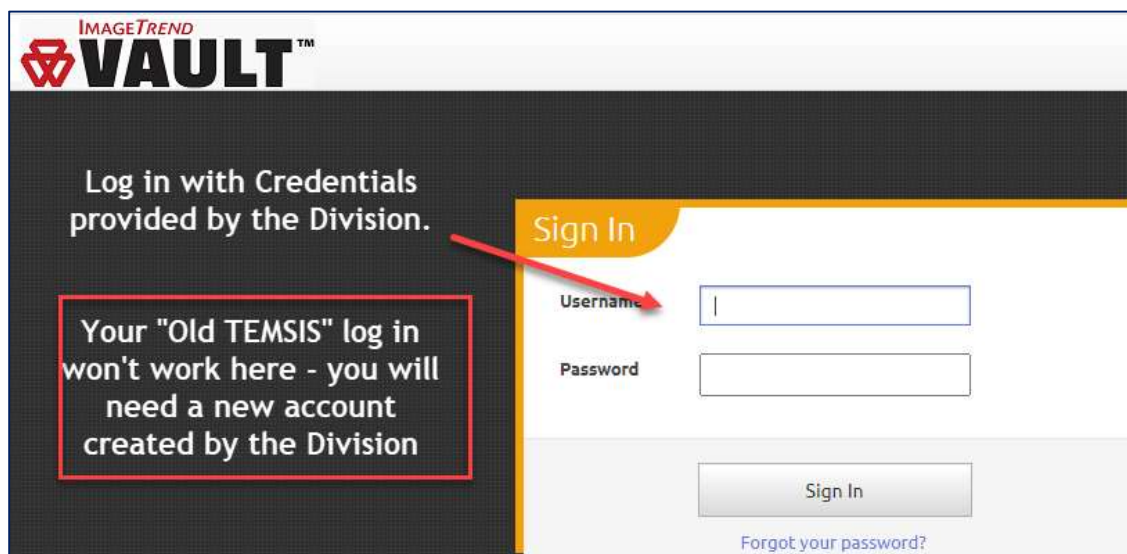
3. Click “Add to Chrome” to install the Authenticator extension
4. Once it is installed, you will see the Authenticator Icon in the upper right hand corner:



5. In the Chrome Browser, navigate to the Vault Site:

<https://newhampshire.imagetrendvault.com/>

6. Login Using the Username and temporary password given you when your account was created



7. Once you have logged in, you will get this window:

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1. Do not send patient care records via email. Email does not offer the same level of security as submitting data via the internet to Elite because it is not encrypted.
2. Only assign user names and passwords to individuals who have responsibility for Vault.
3. Regularly change passwords.

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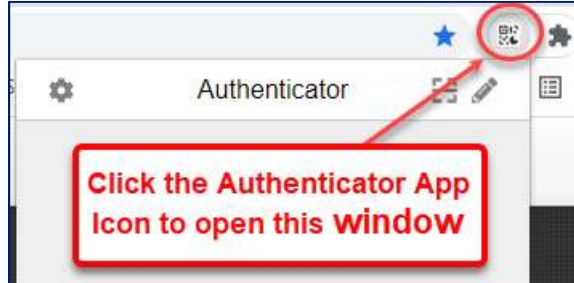
By entering the security key below, I agree to the Data Privacy Statement above.

Enter Key Here

Agree & Continue Back

****This account is not set up to use two-factor authentication. Two-factor authentication is a security standard in Vault. Please scan the QR code above with a two-factor authentication app (Google Authenticator, Microsoft Authenticator, Authy). After scanning the QR code, your app will give you a code that is unique to your user and is only valid for 30 seconds at a time. You must use this code to log into Vault. After entering the code for the first time, the app you used will remember your user and will always display the current code to login. Please enter the current code above.**

8. Click the Authenticator Icon in the upper right hand corner to expand the Authenticator extension



9. Then click the Bar Code Scanner Icon



10. Position the box that appears over the QR code allowing it to read the code

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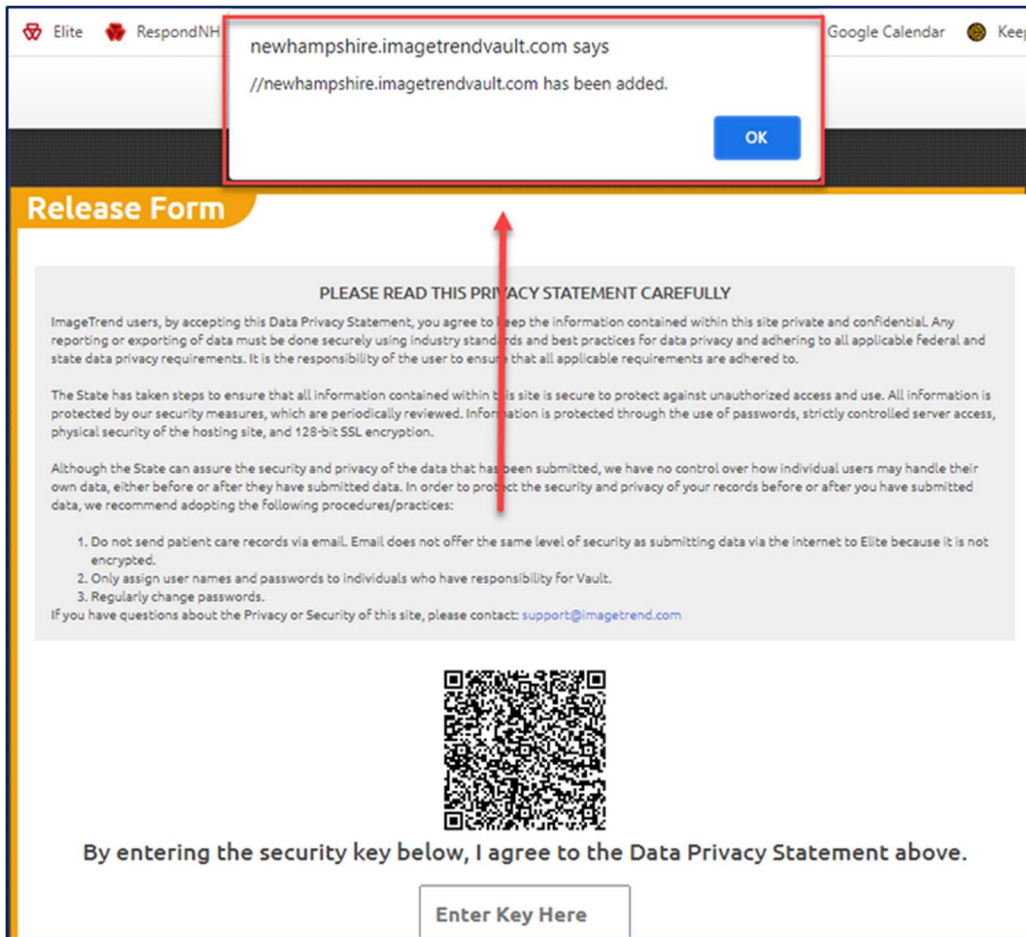
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Enter Key Here

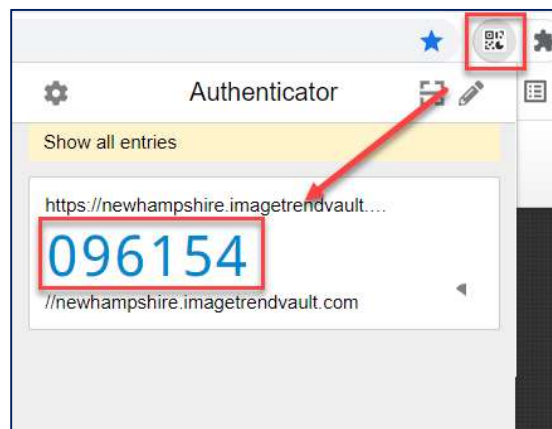
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11. You will then get a message saying that “ImageTrend Vault has been added”



12. Now click the Authenticator Icon in the Upper Right Hand corner again. It should now be displaying a number in blue letters. This number will display for 30 seconds and then be replaced by a new one.



13. Click directly on the number and you will see a popup icon saying "Copied"

14. Now paste the number in the box that says 'Enter Key Here'

a. You may see the QR code the first time but won't any time after that

Helpdesk Teamwork Elite RespondNH RNH RW RespondNH Portal Hos

Authenticator

Show all entries

https://newhampshire.imagetrendvault...
904291
//newhampshire.imagetrendvault.com

Click ON the number to copy it

Copied

Then Click in here and hit "Paste"

Enter Key Here

Agree & Continue Back

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15. Click “Agree and Continue”

16. Vault will now open and you will see the search box to begin looking for records

IMAGETREND VAULT™ Records Chip Cooper ▾ Menu ▾

NEMESIS V2

Date Range: mm/dd/yyyy to mm/dd/yyyy

Agency Name: [Dropdown]

Patient First Name: [Text]

Patient Last Name: [Text]

Patient Date of Birth: mm/dd/yyyy

Incident Number: [Text]

Response Number: [Text]

PCR Number: [Text]

No Results Found

Date	Agency Name	Incident Number	Response Number	PCR Number	Patient First Name	Patient Last Name	Patient Date of Birth
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Please enter search criteria to view records

No Results Found